

ACCREDITED COUNTER FRAUD TECHNICIAN (ACFTech)



An introduction to counter fraud skills and techniques following the core syllabus set by the Counter Fraud Professional Accreditation Board.

Our ACFTech course is designed to provide core skills and techniques for those working in counter fraud.

Course Accreditation & Certification

ACFTech qualification on successful completion of the programme accredited by Northumbria University. After completion of this qualification learners can progress on to the Accredited Counter Fraud Specialist level. ACFTech is worth 20 Level 4 credits.

Accredited by



**Northumbria
University**
NEWCASTLE

Topics covered:

- Overview of the civil and criminal justice systems
- Understanding relevant legislation and case law
- Identity Fraud & documentation
- The Criminal Procedure and Investigations Act and disclosure
- Case management and evidence handling
- The Police and Criminal Evidence Act
- Investigative interviewing techniques and report writing
- Stakeholder and collaborative working
- Court systems in England and Wales

Target audience for the course

Those embarking on a career in the counter fraud arena such as analysts and investigators conducting non-complex investigations or supporting more serious cases.

COURSE PROGRAMME



View360Global™

Bringing experiential learning to your organisation

Our cloud-based training platform uses mixed media software which can be used in a local environment or to remotely connect learners around the world in real time to deliver unique customised training scenarios.

Immersive learning replicates real situations and allows the learner to control the outcome, connecting with realistic experiences in a safe environment. By allowing room for mistakes, the learner can practice making decisions and understand the effects before applying them to real life.

Course Delivery

5 day course with pre-course reading requirements, in-course knowledge testing and a 2 hour post-course evaluation test. The course will be led by trainer discussions for group exercises, utilising case studies and worked examples.

Course Dates	Venue	Availability
24 - 28 Oct 2022	Northfleet	Book
7 - 11 Nov 2022	Online	Book
21 - 25 Nov 2022	Northfleet	Book
5 - 9 Dec 2022	Online	Book
12 - 16 Dec 2022	Northfleet	Book

Price

£1100 (+VAT)

For more information and corporate/group bookings, including on-site training options please contact us.

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Course Programme

Day 1

The course starts with an overview of the relevant legislation linked to the role of a fraud investigator. It then goes into more detail on the Fraud Act 2006 and its impact on the criminal law relating to fraud. A summary of the Theft Act 1968 to enable the investigation of fraud related theft offences which remain in force after the introduction of the Fraud Act 2006. The Bribery Act 2010 and its impact on both public and private sectors. An overview of the Computer Misuse Act 1990 and criminal law associated with computers.

Assessment

Short knowledge test using our [view360global](#) platform.

Day 2

The second day gives an overview of investigation case management including evaluating allegations and key stages of a Fraud Investigation Model. An outline of the laws and procedures relating to evidence and exhibit handling. Report writing skills applicable to a counter fraud investigation. The cost and nature of fraud in the UK in both the public and private sectors.

Assessment

Short knowledge test using our [view360global](#) platform.

Day 3

Day three covers relevant sections of the Police & Criminal Evidence Act 1984 and Codes of Practice and identifies their implications for a counter fraud investigation. An overview of the Human Rights Act 1998 and recognition of how it may impact on different stages of a counter fraud investigation. The legislative and procedural requirements governing the disclosure of material in criminal & civil proceedings and tribunals. The Identity Documents Act 2010 and its impact on the prosecution of offences relating to identity documents.

Day 4

Day 4 enables investigators to conduct effective and ethical interviews with witnesses using the PEACE model. Students are introduced to the concepts of how to create an anti-fraud culture and the importance of working together with different agencies and sections within an organisation to counter fraud. An overview of the Data Protection Act 2018 and recognition of how it impacts on a counter fraud investigation.

Assessment

Short knowledge test using our [view360global](#) platform.

Day 5

The final day starts with the taking of witness statements from eyewitnesses, procedural statements and official statements. It then goes on to provide an understanding of the court system in England and Wales and Formal Hearings. The last learning section covers the Public Interest Disclosure Act 1998 and how it provides protection for a whistle-blower.

Assessment

Summative knowledge test using our [view360global](#) platform.